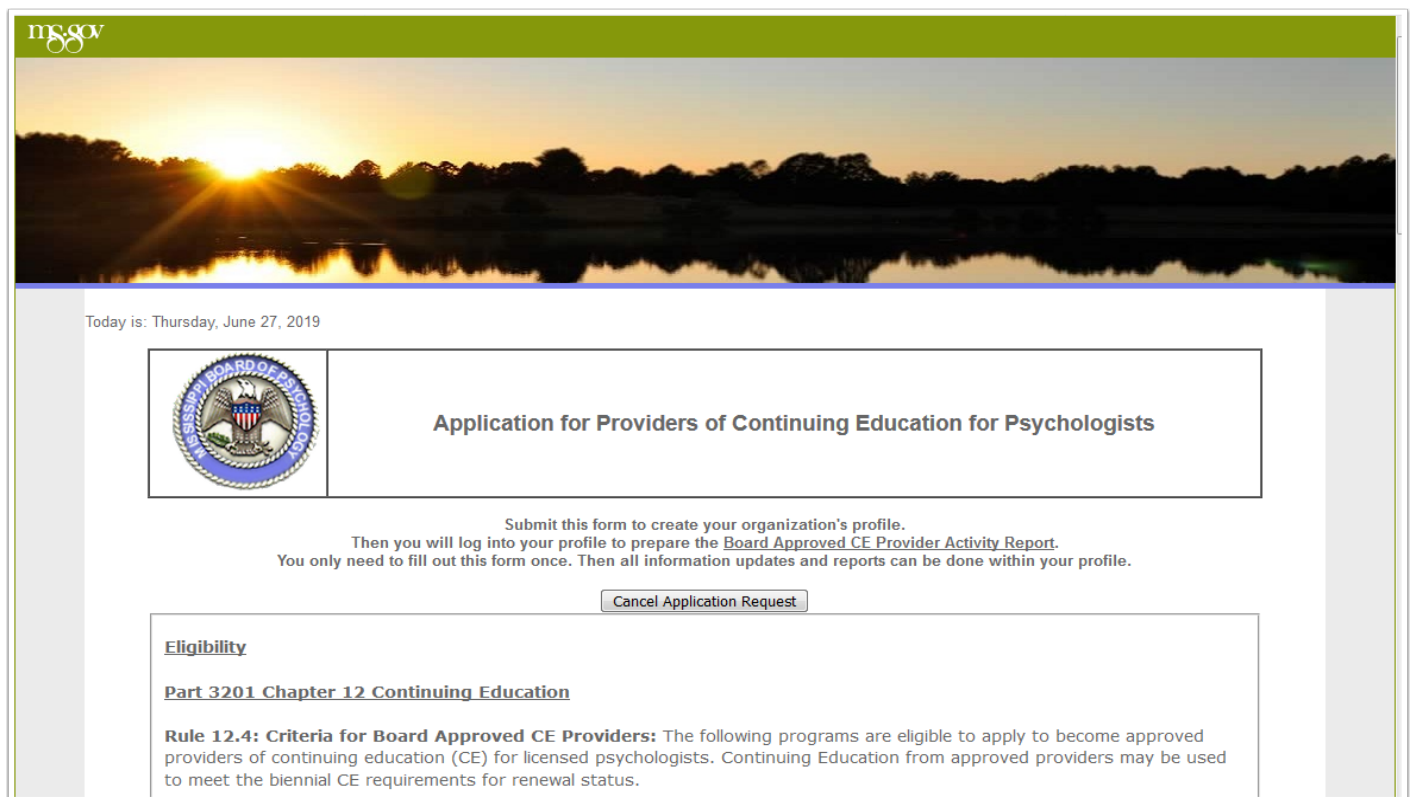


## Begin CE Provider Process

The link to the application to request approval and create a CE Provider profile is:  
<https://www.msbo.org/secure/newceproviderapplication.asp>



The screenshot shows the MSBO website interface. At the top left is the 'msbo.org' logo. Below it is a banner image of a sunset over a lake. The date 'Today is: Thursday, June 27, 2019' is displayed. The main content area features the Mississippi Board of Psychology logo on the left and the title 'Application for Providers of Continuing Education for Psychologists' on the right. Below the title, instructions state: 'Submit this form to create your organization's profile. Then you will log into your profile to prepare the Board Approved CE Provider Activity Report. You only need to fill out this form once. Then all information updates and reports can be done within your profile.' A 'Cancel Application Request' button is located below the instructions. A section titled 'Eligibility' contains the heading 'Part 3201 Chapter 12 Continuing Education' and 'Rule 12.4: Criteria for Board Approved CE Providers: The following programs are eligible to apply to become approved providers of continuing education (CE) for licensed psychologists. Continuing Education from approved providers may be used to meet the biennial CE requirements for renewal status.'

## Login Screen for CE Providers

<https://www.msbo.org/secure/loginceprovider.asp>

Once a CE Provider profile has been created, log into the profile to report CE activities. In the profile the Administrator contact information can be updated as well as the information about the organization.


## Welcome to the Mississippi Board of Psychology CE Provider Login

If you have submitted the form to become an approved CE Provider, use this screen to log into your profile. In your profile you may update your organization's information and enter your CE provided activity.

If you have not submitted your form [click here](#) to go to the form.

Email :

Password :

 [I don't remember my password.](#)

If you have forgotten your password  
click the I don't remember my password link.  
You will then enter your email address  
and your password will be emailed to you.



By entering data into this website you are agreeing to abide by the operating rules of the Mississippi Board of Psychology and certifying that all information is accurate and correct to the best of your knowledge and belief.

# Profile Screen Shot 1

At the top of the screen is the administrator contact information. Below this information are tabs for the other data.

1. General Registration Information
2. Application (Organization) information
3. Activity Reports

Save Changes Logout

**Administrator of Continuing Education Program:**

Mr. John AHemi Atest JR.  
Title First Name Middle Last Name Suffix

BUSINESS ADDRESS: 1235 High S pelham IL 39552  
Street City State Zip code

PHONE: (601) 555-5555 FAX: (652) 555-5555

EMAIL ADDRESS: 1 2 3 x.com Password: 123456

Upload Vita: [View Document](#)  No file selected.  
Upload a PDF of your vita that is no more than 2Mb.

General Registration Application Activity Reports

**General Registration**

## Profile Screen Shot 2

The General Registration tab contains the status and the dates for the organization.



The screenshot displays a web interface with three tabs: "General Registration" (selected), "Application", and "Activity Reports". Below the tabs, the "General Registration" section is titled. Underneath, there is a section for "Registration Information" which contains the following data:

Approval Date	Original Issue Date	Renewed Date	Expiration Date
2013-06-03	2013-06-10	2017-06-14	2019-06-30

Additionally, the "Status" is listed as "Active".

## Profile Screen Shot 3

The Application tab contains the information that was provided at the time the online application was completed. This information may be updated as it changes.

General Registration   **Application**   Activity Reports

### Application

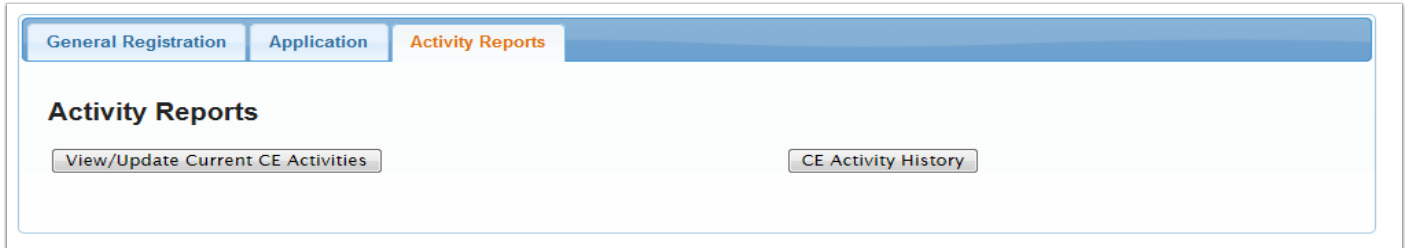
Application Date: 2019-06-26

- Type of Organization:** Identify and describe the organizational structure (specific division/department) responsible for providing continuing education for psychologists.
- Organizational Mission:** What are the overall missions of the organization and the major goals of the specific department/division applying for continuing education provider status?
- Target Audience:** Indicate all groups you plan to target as potential attendees.

<input checked="" type="checkbox"/> Psychologists	<input checked="" type="checkbox"/> Psychiatrists	<input checked="" type="checkbox"/> Nurses
<input checked="" type="checkbox"/> Social Workers	<input checked="" type="checkbox"/> Educators	<input checked="" type="checkbox"/> Physicians
<input checked="" type="checkbox"/> Counselors	<input checked="" type="checkbox"/> Graduate Students	<input checked="" type="checkbox"/> Undergraduate

## Profile Screen Shot 4

The Activity Report tab contains the links to report the CE Activities and to review all activities that have been posted.



## Profile Screen Shot 5

Click the "View/Update Current Activities" to add new or remove activities.

Enter the information and click the Add button and the activity will be displayed in the list at the top of the screen. If there is an error in the activity simply click the remove link and reenter the information.

[Return to Profile](#)

Activities presented between 7/1/2017 and 6/30/2019

Date of Activity	Title of Activity	Presenters	Contact Hours	Hours of Legal/Ethical	
2019-06-03	this is a great course <a href="#">View Document</a> <a href="#">Update Document</a>	John and Judy Smith	8	3	<a href="#">Remove</a>

**Enter Your CE Activity Between 7/1/2017 And 6/30/2019**

By using this online form to enter the CE Activity information I, \_\_\_\_\_ attest that this information is correct and meets the requirements of the Rules and Regulations of the Board.

**Enter Additional Activities**

Date of CE Activity

Title of CE Activity

Presenters

Contact Hours

Hours of Legal/Ethical

Upload Supporting Documents.  No file selected. Maximum file size is 3 Mb.  
Documents will only be retained for 2 years per Mississippi Department of Archives Record Retention Schedule #5844

[Return to Profile](#)