

**December 2, 2016**

**Woolfolk Building**

**Jackson, Mississippi**

**Board Members Present:**

<b>Donald Hinton, Esq.</b>	<b>Chair</b>	<b>2012-2017</b>
<b>Patricia Alexander, Ph.D.</b>	<b>Executive Secretary</b>	<b>2012-2017</b>
<b>Joe Olmi, Ph.D.</b>	<b>Treasurer</b>	<b>2012-2017</b>
<b>John Askew, Ph.D.</b>	<b>CE Coordinator</b>	<b>2013-2018</b>
<b>Lisa Yazdani, Ph.D.</b>	<b>Recording Secretary</b>	<b>2014-2019</b>
<b>Natalie Gaughf, Ph.D.</b>	<b>Credentialing Coordinator</b>	<b>2016-2021</b>
<b>Steve Ellis, Ph.D.</b>	<b>Member</b>	<b>2016-2021</b>

**Also Present:**

<b>Onetta Whitley, Esq.</b>	<b>Deputy Attorney General</b>
<b>Gloria Green, Esq.</b>	<b>Assistant Attorney General</b>
<b>Helen Crocker</b>	<b>Board Administrator</b>
<b>C. Nina Jannik, Ph.D.</b>	<b>Board Assistant</b>
<b>Karen Christoff, Ph.D.</b>	<b>Board Assistant</b>
<b>Mardi Allen, Ph.D.</b>	<b>Board Consultant</b>
<b>Jack Noel</b>	<b>ProsonITech</b>
<b>Robert Noel</b>	<b>ProsonITech</b>
<b>Denise De Rossette</b>	<b>Accountant, Cornerstone</b>

**Call to Order**

**At 9:11 a.m., Mr. Hinton called the meeting to order and asked for any amendments to the agenda. There were none.**

**Ms. Crocker announced that she has hired a new support staff member, Dr. Karen Christoff.**

**Approval of Minutes:**

**Dr. Yazdani made a motion, seconded by Dr. Askew to approve the minutes of the November 4<sup>th</sup> minutes. There was discussion regarding a point made regarding postdoctoral experience, however, this did not change the content of the minutes. The motion passed unanimously.**

### **Discussion of Rules and Regulations:**

**Ms. Whitley provided information regarding the sources to be used as citations in the Rules and Regulations.**

**Regarding posting of the proposed changes on-line, discussion and legal counsel discussed the proper process in the Administrative Procedures Act Statute Article III. Rule-Making Adoption and Effectiveness of Rules (see Section 25-43-3.101 - 25-43-3.108). Mr. Hinton stated that once proposed changes are posted, the Board will address public responses and concerns. Ms. Green stated that once the proposed changes to the Rules and Regulations are posted, anyone who wants a copy of the Rules and Regulations may request them from the Board.**

**Ms. Whitley informed the Board regarding communication. The recent A.G.'s opinion allows for unofficial telephone conversations as long as there is not a quorum. (per 2014 WL 6471855). However, there is no provision for telephonic voting or decisions to be made without an open meeting. The public must be allowed to have access to meetings of the Board. On e-mails, you may not respond to all, but instead need to respond only to the sender. Keeping in mind that no one member can speak for the Board.**

**In addition, there was a discussion that the CE Coordinator has the authority of the Board to answer questions and make decisions regarding what qualifies for CPD credits since he has been delegated that authority by the Board.**

**Rules & Regulations have to be re-formatted prior to being submitted. Ms. Crocker and Dr. Christoff will work on getting this done. A motion was made by Dr. Alexander, seconded by Dr. Gaughf, that these be completed by February 10<sup>th</sup> . The motion passed unanimously.**

**Ms. Green exited the meeting.**

### **In-Service Training:**

**Dr. Allen presented on the ASPPB Annual Meeting. Annual Meeting is in October that includes a business portion and Mid-year meeting is in April or May. Both offer continuing education. She discussed three:**

**NC vs Dental Board (antitrust issues), Rosemond vs Markham (providing psychological opinions across state lines in KY) and Serafine vs Branaman (title and practice issues in TX).**

**It was emphasized that our meetings need to be posted on the MS DFA Transparency website. Ms. Crocker stated that she thinks this is being done now; however, she and Ms. Whitley will follow-up to ensure that they are.**

**Presentation from ProsonITech on the Data System:**

**Robert and Jack Noel presented to the Board. The new administrative system is up and data has been transferred to it. There is a lot of data clean-up needed which will be done over the next few months.**

**We will need to send out a letter explaining how to use the website to licensees in the state.**

**(Ms. De Rossette entered the meeting.)**

**Continuing Professional Development:**

**Dr. Askew stated that there were two requests for CE approval:**

**One from Dr. Thomas Mosley and Dr. Askew moved to accept his request, seconded by Dr. Olmi. Passed unanimously.**

**The second from Dr. Cliff McKinney, this was requested after the fact. Dr. Askew moved that this request be denied since it was requested after the fact, seconded by Dr. Ellis. The motion passed unanimously. However, Dr. Askew moved that Dr. McKinney be allowed to report 3 clock hours to count this as an interdisciplinary training event. This motion was seconded by Dr. Olmi. The motion passed unanimously.**

**Financial Report:**

**Ms. Denise De Rossette presented the financial update.**

**Also, she stated that we are in process of budgeting for the next financial year. We asked for approximately an additional \$9,000 from the legislature to cover fringe benefits if the Board changes from contracting with a Board manager to a state PIN (employee). We**

would cover health insurance, social security, and other benefits. So, her salary would drop to \$ 65,000 and the rest would be benefits.

(Ms. De Rossette exited the meeting).

Dr. Askew made a motion, seconded by Dr. Alexander to consider going into executive session.

Dr. Askew moved, seconded by Dr. Alexander, to go into executive session to consider employee issues as well as candidates for licensure.

#### **Actions Taken in Executive Session:**

Mr. Hinton reported that following actions taken during Executive Session:

Candidates 04272016, Candidate 05032016, Candidate 09192016 were approved for Orals.

Candidate 07162016 Rebecca West and Candidate 08092016 Andrea Wahba, were approved for orals and approved for temporary license.

Candidate 09212016 was approved for oral and a temporary licenses pending receipt of one missing reference

Candidate 06292016 was approved to take the EPPP.

Marc Zimmerman was approved for a Temporary Practice Certificate.

#### **Investigation**

Case 11222015 Dr. John Teal, violated Sections 73-31-21(1) (a) and 73-31-21(1) (b) of the Mississippi Code of 1972, as amended by entering a plea of guilty to the charge of conspiracy to commit health care fraud. Dr. Teal agreed to a Consent Order with the Board revoking his license to practice psychology in the State of Mississippi.

Case 06102016 Beverly Stubblefield, violated Sections 73-31-21(1) (a) and 73-31-21(1) (b) of the Mississippi Code of 1972, as amended by entering a plea of guilty to the charge of conspiracy to commit health care fraud. Dr. Stubblefield agreed to a Consent Order with the Board revoking her license to practice psychology in the State of Mississippi.

**Investigative case 10082016: no action taken and file closed.**

**Investigative case 11082016: Remains ongoing.**

**Old Business:**

**Discussion of To-Do List Tasks**

**Discussion of the Post-Doctoral Year. Dr. Allen has agreed to consult with ASPPB regarding the start of post-doctoral hours.**

**Dr. Lisa Yazdani and Dr. Steve Ellis are working on revisions to Jurisprudence Exam and Dr. John Askew and Dr. Joe Olmi are working on revisions to the Oral exam.**

**New Business:**

**A letter from the Department of Health requesting a roster of psychologists in the state and requesting to waiver of the typical fee was discussed. Dr. Yazdani moved, seconded by Dr. Alexander, that we not charge the Department of Health for this roster. The motion passed unanimously.**

**Dr. Askew was asked by a psychologist the reason he was not asked back to help with oral exams. There is no reason and he is still on the list of persons to be called.**

**Ms. Whitley stated that it is not necessary for the Board to have additional liability insurance.**

**Meeting adjourned at 3:51 p.m.**

**The next meeting will be January 20, 2017, which will primarily be for oral examinations. Followed by the February 10, 2017 meeting.**

  
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**Respectfully Submitted**