

Board of Psychology

Board Meeting
May 11, 2018
Woolfolk Annex Building, Room 204
Jackson, Mississippi

Board Attendance

Present Absent

John Askew, Ph.D., Chair and Continuing Education Coordinator	2013-2018	X	
Patricia Alexander, Ph.D., Executive Secretary	2013-2018	X	
Steve Ellis, Ph.D., Civil Commitment Coordinator	2016-2021	X	
Natalie Gaughf, Ph.D., Credentialing Coordinator	2016-2021	X	
Patrick Phelan, O.D., Public Member	2017-2022		X
Monica Sutton, Ph.D., Treasurer	2017-2022	X	
Lisa Yazdani, Ph.D., Recording Secretary	2014-2019	X	

Also Present

Mardi Allen, Ph.D.	Board Consultant
Onetta Whitley, Esq.	Deputy Attorney General
Denise De Rosette	Cornerstone
Dr. Brian Pugh	Deputy Director of DFA
Ms. Danielle Ratliff-Fair	State Officer/Special Projects Coordinator Assistant, DFA
Mr. James Hurst	Director of the Bureau of Financial Documents, DFA
Ms. Lisa Dunn	Director of Fiscal Management, DFA
Amanda Grecie	Accountant Auditory, Budgeting and Accounting, DFA

Oral Examinations of 2 Candidates: Committee # 1: Drs. Alexander, Askew, and Yazdani;
Committee # 2: Drs. Ellis, Gaughf, and Sutton

Call to Order:

Dr. Askew called the meeting to order at 11:35 a.m. and called for amendments to the agenda-there were none.

Board Consultant's Report:

Dr. Allen presented to the Board on the Board Member Reference Manual she has developed. She also reviewed learning points from the ASPPB meeting. This meeting is the last in which Dr. Allen will serve as the Board Consultant. The Board thanked Dr. Allen for her service and presented her with a token of appreciation.

(At 12:20 p.m. Dr. Brian Pugh Deputy Director of DFA, and Ms. Danielle Ratliff-Fair, State Officer/Special Projects Coordinator Assistant entered the meeting. By 1:00 p.m., the following persons entered the meeting: Mr. James Hurst, Director of the Bureau of Financial Documents; Ms. Lisa Dunn, Director of Fiscal Management; and Amanda Grecie, Accountant Auditory, Budgeting and Accounting)

General Business:

Dr. Brian Pugh, Executive Deputy Director of DFA met with the Board to educate the Board regarding services that DFA provides at no cost. They cover budgeting services at no cost.

Dr. Alexander made a motion, seconded by Dr. Gaughf, to request that the Board of Psychology have DFA assist the Board with electronic payments for services other than licenses. The motion passed unanimously with all those in attendance voting.

Approval of the April 6th Minutes:

Dr. Yazdani moved to approve the minutes of the April 6th meeting with the discussed proposed changes. Dr. Alexander seconded the motion. The motion passed unanimously with all those in attendance voting.

Cornerstone Report- Ms. De Rossette updated the Board on the following items:

- Cell phone. Ms. DeRossette thought there was a letter sent, but it never went to the cell phone company. She has now sent that and the Board should have a cell phone soon.
- Business card information for those that want them.
- Check receipt form developed.
- State security for systems. State accounting system, verify who has access quarterly. (Spars and Magic). Sign and send back into DFA. She does not want to be the security officer.
- Physical address: 501 N. West Street, Woolfolk Annex, Room 205, Jackson, MS 39201
- Obtained a new procurement card
- Form for purchase of food
- Affidavit form for loss of receipts

Treasurer's Report:

Dr. Sutton and Ms. DeRossette reviewed budget reports.

Dr. Alexander motioned that the Board purchase an All-In-One machine that can handle heavy copying and other tasks. Dr. Ellis seconded the motion. The motion passed with all in attendance agreeing unanimously.

Dr. Alexander motioned, seconded by Dr. Ellis, to authorize a committee to evaluate to the needs of the office and purchase equipment commensurate with those needs, as long as those purchases do not exceed \$10,000 without prior approval of the Board. The motioned passed with all those in attendance voting unanimously.

Dr. Alexander reported that she met with USNEXT and Hy Crocker to get Ms. Crocker's personal information off the computer.

Review of Prosonitech contract.

Autism Board Discussion:

The Psychology Board will process the fees and payments. The Secretary of State's office will administer the Autism Board through June 2019. Monies collected will stay in the Autism Board fund. There was no appropriation from the fund and no one has the authority to spend that money. The Psychology Board has the authority to spend the additional \$ 4,000 put in our budget, but not the funds in the Autism Board account. Ms. De Rossette reported that there is \$7,000 in funds in the Autism Board account to which neither board has access. Ms. Whitley recommended that we seek an opinion on how to handle it this. Ms. DeRossette will create a new code for anything that is related to Autism.

Ms. DeRossette presented her contract and went over the management response to the audit by the State Auditor's office. This is a compliance audit versus a financial audit.

Dr. Yazdani made a motion, seconded by Dr. Gaughf, to consider going into executive session to review applications, candidates, and contracts. The motion passed with all those in attendance voting unanimously.

Dr. Alexander moved to go into executive session, Dr. Ellis seconded. The motion passed with all those in attendance voting unanimously.

Actions Taken During Executive Session:

Dr. Yazdani reported that the following actions were taken during executive session:

Dr. Gaughf moved, Dr. Yazdani seconded, that Candidate #02092017 be approved for licensure pending the return of her background check. The motion carried with all those in attendance voting unanimously.

Dr. Ellis moved to approve her Dr. Jessica Fuggitt for licensure, Dr. Askew seconded. The motion carried with all those in attendance voting unanimously.

Applicant #01252018: Dr. Gaughf reported that his application for licensure has been sitting dormant for a while. Dr. Gaughf connected him with ASPPB. He got his background check

forwarded from his employer which the Board has received. The Board reviewed the results of his background check and given that it had some unclear interactions with law enforcement it was determined that he need to complete the standard background check procedure of the Board.

Dr. Gaughf recommended that Candidate #01232018 take the orals at the next administration. Dr. Alexander motioned to approved Dr. Persinger to take the next oral exam, Dr. Ellis seconded the motion. The motion passed with all those in attendance voting unanimously.

Applicant #01182018: (Drs. Alexander and Askew recused themselves and left the meeting). Megan at ASPPB contacted Dr. Gaughf regarding licensure in MS. She lives in New Mexico. The department that she attended is no longer in existence. ASPPB has found on-line verification through a website, but not through Psycpro. The Board decided that the New Mexico Board of Psychology provides verification of her psychology license.

Amanda Varner letter from DDS. Question regarding psychometrists requiring master's degree. Although it is the Board's understanding that they do, psychometrists are certified through the Department of Education and they need to verify that through the Department of Education. Dr. Gaughf reported some psychometrists seem to be functioning outside their scope of practice- in private practice and not in a school setting. Ms. Whitley will find out from an attorney in the A.G.'s office regarding when complaints are made to the Department of Education, how they are handled.

Contract Reviews:

Dr. Yazdani moved, Dr. Alexander seconded, to continue our Prosonitech contract. The motion carried with all those in attendance voting unanimously.

Board Administrator position: We still have two viable candidates. Before a decision is made, the Board will review the services offered by DFA.

(Open session:)

New Business:

- MPA has applied to be a Board approved CE provider. Dr. Askew recommended they be approved as a Board provider. Dr. Ellis moved that MPA be approved as a Board-approved CE provider, Dr. Alexander seconded the motion. The motion passed with all those in attendance voting unanimously.
- Healthcare providers to practice Telehealth within the V.A. Where VA psychologists can provide telehealth across state lines. Comment period is for the next 30 days.
- ASPPB: Psychpact education summit. August 15 – 16th. Paying expenses of a Board member and MPA. At this time, there is not an identified Board member who can attend at that time. Perhaps a new person can attend.

- Dr. Sarah Jordan, new MPA President, told Dr. Gaughf that she has contacted the Governor's office regarding new Board appointments. There is no news at this time.
- National Practitioner Database (NPDB) wants a new contact. Agency we contact if we pull a license. Dr. Gaughf will contact NPDB and ASPPB About this.

Dr. Yazdani motioned to adjourn. Dr. Alexander seconded. The motion passed with all those in attendance voting unanimously.

The meeting adjourned at 6:00 p.m.

Lisa B. Yazdani, Ph.D.
Recording Secretary

May 11, 2018
Date