

**Board of Psychology**

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Board Meeting  
August 16, 2019  
Woolfolk Building, Room 117  
Jackson, Mississippi

**Board Attendance**

**Present    Absent**

Molly Clark, Ph.D., Continuing Education Coordinator	2018- 2023	x	
Steve Ellis, Ph.D., Chair & Civil Commitment Coordinator	2016-2021	x	
Natalie Gaughf, Ph.D., Credentialing Coordinator	2016-2021	x	
Monica Sutton, Ph.D., Treasurer	2017-2022	x	
Lynwood Wheeler, Ph.D., Recording Secretary	2018-2023		x
Lisa Yazdani, Ph.D., Executive Secretary	2014-2019	x	

**Also Present**

Onetta Whitley, Esq. Deputy Attorney General  
Cheryl Carr, Board Administrator  
Dr. Neelima Duncan, Autism Board Liaison

**Oral Examinations:**

The oral examination of 1 candidates was conducted at 9:00 am. The exam committee was made up of Drs. Yazdani, Clark, and Sutton.

**Call to Order:**

Dr. Ellis called the meeting to order at 10:10 am.

**Review and Approval of Meeting Minutes:**

The June 14, 2019 meeting minutes were reviewed and approved with minor edits. Dr. Clark motioned, seconded by Dr. Sutton. The motion passed unanimously with all in attendance participating in the vote.

**Autism Board Liaison Report:**

Dr. Duncan was introduced as the Autism Board liaison. She reported that the Autism Board is fleshing out roles. The Board requested a part-time administrative position for administrative duties as described in the transition memo for approximately five hours per week. She reported that there is \$6,000.00 in the budget, which could cover these services.

According to Dr. Duncan's report, Ms. Carr is currently filing materials, managing checks, and forwarding applications to an Autism Board member for processing.

The next meeting will occur via conference call.

The MS Board of Psychology asked the Autism Board to provide a list of acronyms to assist Ms. Carr with phone calls and emails and asked the Autism Board for information about continuing education due dates, license renewal due dates, and any other relevant dates or deadlines. The Autism Board will provide this information via email.

Dr. Duncan left the meeting.

**Treasurer Report:**

Dr. Sutton presented the financial statement to the board. Dr. Sutton reported that the GAAP was completed and submitted to the State Auditor's office. Approximately \$10,000.00 was identified for another part-time employee. Dr. Yazdani initiated a discussion about the new position. Discussed the pros and cons of one full-time position vs. two part-time positions. Discussed compensation and titles.

**Continuing Education Coordinator Report:**

Dr. Clark reported that 404 renewals were processed. Twenty-one did not renew, three for health related reasons and five due to retirements.

Dr. Clark proposed a license renewal plan for Dr. Joye Shanteau. Dr. Yazdani motioned, seconded by Dr. Sutton. The motion passed unanimously with all in attendance participating in the vote.

Dr. Clark reportedly conducted 40 CE audits. Four had errors. All have been corrected, and the process completed.

Dr. Clark reported that Andy Noel with PersonITech developed a module in the License Management System for managing Board approved CE providers. It was demonstrated by Dr. Clark. The Board will require that providers utilize the new module going forward. Reviewed the CE section of the Board website. Dr. Clark proposed updates the website. Dr. Gaughf motioned, seconded by Dr. Yazdani. The motion passed unanimously with all in attendance participating in the vote.

Dr. Clark will contact PESI on behalf of the Board and provide information about the criteria for CE in Mississippi.

**Civil Commitment Coordinator Report:**

Dr. Ellis reported three applicants for the upcoming Civil Commitment training. It will be held at the annual MPA conference. It was approved for three hours of CE credit, Ethics and Legal. Dr. Clark motioned, seconded by Dr. Gaughf. The motion passed unanimously with all in attendance participating in the vote.

**Chair Report:**

Dr. Ellis reported that the Board was contacted regarding the web server operating system. Ms. Carr will follow up with Andy Noel and report back to the Board.

Dr. Ellis reported that he and Ms. Carr responded to questions sent by ASPPB regarding upcoming meeting participation. To date, Ms. Carr plans to attend the fall meeting, 10/15-10/20/2019, Minneapolis, MN.

**Board Administrator Report:**

Ms. Carr presented a form from DFA regarding signing authority.

Ms. Carr presented an idea provided by Dr. Wheeler for honoring previous Board members.

Amy Wilson, MPA, offered for Ms. Carr to use the procurement card to pay for Board members' registration for the upcoming MPA conference. Discussion about registration and travel followed. The next Board meeting will take place at the MPA annual conference, September 26, 2019.

**Executive Session:**

Dr. Yazdani made the motion to enter into closed determination session to consider the need to enter into executive session. Dr. Clark seconded the motion to consider the need to enter into executive session enter into executive session. The motion passed unanimously with all in attendance participating in the vote.

Dr. Yazdani moved to consider going into executive session to discuss applications and complaints. Dr. Sutton seconded the motion to go into executive session to discuss applications and complaints. The motion passed unanimously with all in attendance participating in the vote.

**Actions taken during Executive Session:**

Dr. Gaughf reported that following actions took place during Executive Session:

**Follow up on Prior complaints:**

Dr. Yazdani followed up on case (01092019) and reported that the individual agreed to a consent order. Dr. Sutton motioned to accept the consent order with the changes made by the individual, seconded by Dr. Gaughf. The motion passed unanimously with all in attendance participating in the vote.

**Candidate Status/Status of Applications/Complaints:**

Dr. Gaughf recommended one application for Temporary Practice Certificate made by Dr. Robert Collins (06242019) be ratified. Dr. Clark motioned and Dr. Yazdani seconded. The motion passed unanimously with all in attendance participating in the vote.

Dr. Gaughf recommended (02052018), (09182018), (05122019), and (11192018) to sit for the Oral Examination and Jurisprudence Examination to be administered on October 4, 2019. Dr. Yazdani motioned and it was seconded by Dr. Clark. The motion passed unanimously with all in attendance participating in the vote.

Dr. Gaughf recommended one applicant for the EPPP, (03072019). Dr. Yazdani motioned, seconded by Dr. Clark. The motion passed unanimously with all in attendance participating in the vote.

The exam committee presented one candidate who passed the Oral Examination for licensure, Dr. Ashley Norwood-Strickland (10302018). Dr. Gaughf moved that this candidate be accepted for licensure, Dr. Ellis seconded. The motion passed unanimously with all in attendance participating in the vote.

Dr. Gaughf requested an application refund by issued to (05132019). Dr. Yazdani motioned, seconded by Dr. Ellis. The motion passed unanimously with all in attendance participating in the vote.

Dr. Gaughf reported on a letter emailed to the Board regarding felony convictions.

Dr. Gaughf requested assistance with an issue regarding the documentation of postdoctoral work on behalf of an applicant (04252019).

Dr. Yazdani moved to consider going into open session. Dr. Clark seconded the motion to consider going into open session. The motion passed unanimously with all in attendance participating in the vote.

Dr. Gaughf made the motion to enter into open session. Dr. Clark seconded the motion to enter into open session. The motion passed unanimously with all in attendance participating in the vote.

**Review and Update of Rules and Regulations:**

The Board worked on updating the Rules and Regulations and completed Chapter 6.

**Old Business:**

Dr. Ellis proposed an amendment to the Board's PersonITech contract related to website updates. Dr. Yazdani motioned to approve the amendment, seconded by Dr. Sutton. The motion passed unanimously with all in attendance participating in the vote.

**New Business:**

Dr. Gaughf reported that she received emails from Emily Kruger related to recent and future Board appointments.

Dr. Yazdani requested input on disposing of an old Board copying machine.

**Adjourn:**

Dr. Yazdani motioned, seconded by Dr. Sutton adjourn the meeting. The motion passed unanimously with all in attendance participating in the vote. The meeting adjourned at 3:45 p.m.

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Natalie W. Gaughf, Ph.D., ABPP  
Credentialing Coordinator

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Date